

EMERGENCY MANAGEMENT COUNCIL

MINUTES

Minutes of Meeting ~ November 3, 2016 ~ Building 91 ~ Camp Murray

Meeting called to order by Ron Averill, Chair, 9:07 AM

In Attendance – Introduction of Attendees

[Scanned sign in roster following minutes]

- Phone participants
 - Bob Bergquist, ECY
 - Chuck Wallace, Grays-Harbor County
 - John Himmel, DOT
 - Jay Havner, Local Fire Chiefs for A.D. Vickery
 - Ute Weber, City of Tacoma
 - Kristen Baird, DOH
 - Amy Ockerlander, AWC
-

Approval of Minutes

- Review of previous meeting minutes
 - Motion to approve by: Ron Weaver
 - Second by: Joann Boggs
 - Discussion: None
 - Approval: Unanimous
-

EMD Remarks:

John Ufford, for the Director

1. John Ufford (EMD) extended a welcome to the EMC. Ongoing actions of hiring for the 911 Unit Manager and the Deputy Director continues to move forward, with final interviews scheduled. Cascadia Rising After Action Report is moving through the coordination process and is going through rewrites for clarification purposes. This document will be made available after the edits following coordination efforts. January 5th is the date for presentation to the Governor for a recap of the findings. Lit Dudley will spearhead the updated 14-day preparedness messaging, along with support from Karina Shagren. EMC support, Kristin Ramos, will be moving to a new position in Commerce in the middle of November. Appreciation expressed for the support provided.
2. Robert Ezelle (EMD) will be meeting with the Governor on January 5th with recommendations from Cascadia Rising. Outreach efforts continue with Limited English Proficient (LEP) community, access and functional needs community, and other developing partnerships across the state. A quarterly Winter Storm exercise took place last week. Group work replaced the traditional horseshoe discussion.
 - EMD shared Washington disaster response visit with the Chinese delegation. In China, disaster response is military-driven.
 - Robert Ezelle (EMD) will check with the Governor's Policy Office to determine where the EMC is regarding the request for Governor's Office representation (Jim Baumgart, GOV). Mr. Baumgart will be added to the EMC distribution list for future meetings.

FEMA Remarks:***Bryant Harrison for Ken Murphy, Administrator***

1. FEMA is currently supporting Hurricane Matthew recovery efforts and reconstituting FEMA staff. Regional staff have returned to the region. There are continued efforts on corrective actions as a result of Cascadia Rising, as well as developing mass power outage scenarios. FEMA is currently working under continuing resolution with no adopted budget. The next President will determine the next FEMA Region X administrator.

Special Business:

1. Executive Committee *Ron Averill*
 - Monthly meetings are held to discuss agenda items and changes that need to be made as the EMC assumes the SAC role. Additional members need to be identified to meet the requirements of the SAC and whether any legislative changes need to be made.
 - For the December meeting the Executive Committee will review direction of the SAC and next steps with a goal of finalization at the beginning of the calendar year.
2. EMC Report to the Governor *Ron Averill, Dan Banks*
 - The Council was instructed to review the previous years' report for review (available at <http://mil.wa.gov/uploads/pdf/emergency-management/signed-annual-report-package.pdf>) and to identify the level of detail to be included in the report.
 - Ron Averill (Chair) reviewed an outline of what should be included in the 2016 Report, with a paragraph on significant findings from the Cascadia Rising exercise, including recommendations. Mass fatality planning statewide needs to be included as a subject area.
 - Subcommittee and workgroup reports will be added as addendums to the report. The Whole Community Subcommittee report needs to be submitted, as well as updates on the WAMAS and SERC subcommittee.
 - Ron Averill (Chair) requested input for the report by the end of November. All committee chairs have been contacted and Dan Banks will follow up with contacts not present at the meeting.
 - Last year's report had several unaddressed recommendations, to be included in the current report as still open and needing attention.
 - Bill Gillespie (SAR) wants to include gaps in the report to the Governor so that he is aware of areas where sustainable funding is justified.
3. Governor's Office Representative to the EMC *Alysha Kaplan*
 - Dick Walter (Vice Chair) reiterated the need to have feedback from the previous report before providing additional information on the current report. A formalized response from the Governor's Office was requested.

Committee – Task Force Reports

1. EMC Executive Committee *Ron Averill*
 - SAC Charter/Status/Finalization
 - Addressed above
2. Emergency Management Advisory Group (EMAG) *Alysha Kaplan Lit Dudley*
 - Regional Coordination Concept Close-Out Letter
 - Task completed
 - Human Capital-Need for EMATs
 - Still in progress – determining how to staff Emergency Management Assistance Teams (EMATs)
 - Two Weeks Preparedness Messaging Roll-Out
 - Additional research is needed to provide an accurate preparedness message.
 - Bill Gillespie (SAR) has concerns about the public having buy-in for 14-day preparedness efforts as a result of the recent weather event, which was not as severe as anticipated. Meaningful messages need to be provided for the public benefit.

- Sue Bush (DSHS) provided a perspective on the impoverished community, and the challenges of living day to day. Service gaps need to be identified for servicing these communities
- Dick Walter (Vice Chair) reiterated using the EMD website for best practices. Successes and best practices should be shared at EMC meetings. Start looking at supplementing EMC meetings with measurements of success. Metrics are lacking regarding how many businesses have been contacted with which types of plans are in place and if planning is moving in the right direction.
- Alysha Kaplan (EMD) summarized different educational programs that are already in place around the state.

3. State Emergency Response Commission

Bill Whealan

- Quarterly SERC meeting held November 2nd, and bylaws are being reviewed to ensure accurate representation.

4. Seismic Safety

Dave Norman, Bob Johnson

- Next meeting will be December 9th. Discussion will include Cascadia Rising and where we stand on Resilient Washington and what actions have been taken to date.
- Involved in earthquake early warning for Washington, with ongoing weekly discussion. The system is much broader than Western Washington
- The M9 project is a grant from the University of Washington. Mission Ready Packages are being developed from state surveys to establish agreements to have geologists and other requested staff move from one state to another to provide assistance.
- Fire Management
 - DNR fire activity is transitioning into post fire activity after an “average year”, with tracking of financial activities underway. Preparations are in progress for the next fire season. Decision packages to the legislature have been prepared to help lawmakers understand the degree of assistance required to fight wildfires.
 - When there are multiple states competing for fire resources, agreements in place across states and with the federal government are utilized. Resources are shared as requested and available, with coordination both interstate and international.
 - Federal assistance triggers include exceeding a suppression cost threshold. When a fire hits a threat level, a request for an FMAG declaration can be made, which brings a substantial amount of fire suppression assistance, based on 75% of eligible costs.

5. Senior Advisory Committee (SAC)

Ron Averill

- No report

6. Intrastate Mutual Aid (Washington Mutual Aid System-WAMAS)

Robert Ezelle

- The subcommittee has completed efforts for the remainder of the year, with no additional meetings having taken place. Training is continuing to be offered to local jurisdictions, with local recommendations incorporated into the training.

7. Infrastructure Resilience Subcommittee (IRSC)

Tristan Allen

- 2017 IRSC meeting dates are January 18th, April 19th, July 19th and October 18th.
- The Subcommittee is currently focused on recruiting participation from infrastructure owners, both public and private.
- The draft charter for IRSC will be reviewed at the January 18th meeting.
- The IRSC top areas of focus for 2017:
 - Validate the WA State Core Capability Strategic Planning Framework - Infrastructure Systems section Desired Outcomes;
 - Update the WA Infrastructure Protection Plan (WIPP) – targeted for release in May 2017; and
 - Identify issues, areas of concern, and potential programs to be brought to the EMC.

8. Whole Community Subcommittee (WCS)

Kim Connor (WASILC)

- Last meeting was August 2nd, and next meeting is November 8th, with call-in and webinar capability.

- The Subcommittee worked to finalize recommendations for WCS membership and discuss roles of community partners, with application of “equity lens”. Several speakers have been invited to attend and present different perspectives.
- The charter will be provided for approval, as well as recommendations for an advisory committee.

Old Business (Due Outs)

1. Vote to Approve Updated Charter *Ron Averill*
 - Updated Charter was provided to the Committee in September for review.
 - Motion to approve by Ron Weaver
 - Second by Bill Gillespie
 - Discussion: Bill Gillespie inquired about the appointment process and the membership section, Section D. This topic came up in the Executive Committee to address continuity of representation, and edits to the Charter resolved the issue.
 - Vote – Unanimous
 - Charter was approved
2. Summary of Cascadia Rising Data *Alysha Kaplan*
 - Tabled until after the After Action Review process
3. Statistics Supporting Two Weeks Messaging *Ron Averill*
 - Lessons learned from the Cascadia Rising exercise opened eyes to the fact that in a catastrophic incident, relief may be several weeks in coming.

New Business

Members

1. State Preparedness Report *Jennifer Schaal*
 - 2016 SPR will be the 10th integration for Washington State, the 6th iteration using the Core Capabilities and the 5th iteration using the THIRA as a guide for the assessment.
 - Fire Management and Suppression was added as a result of the National Preparedness Goal refresh, and designated a high priority.
 - Washington State decided that Cybersecurity (federal) crosses all mission areas in Washington, so this capability is listed as “Common” for Washington
 - Prioritization has not changed from when established in the Training and Exercise plan in 2013.
 - The Core Capability leadership program is refreshed each January, with leads and co-leads identified and/or updated.
 - In June, Regional assessment data was compiled from workshops with regional coordinators, focusing the four Common capabilities and the twelve Response capabilities.
 - Regional data was compiled during the Cascadia Rising timeframe and data was presented to stakeholders.
 - Core Capability leads engaged in workshops to complete the state assessment for this year for ratings, gap descriptions, and recent advances.
 - Next Steps:
 - November 18th will be the presentation to TAG.
 - November 23rd is the target date to the Governor.
 - December 9th is the deadline for input to the FEMA Unified Reporting Tool.
 - December 16th is the deadline for submission to FEMA.
 - Barb Graff (City of Seattle) asked about the rating methodology. Jennifer Schaal (EMD) explained the averaging methodology, with regional ratings carrying a heavier weight (nine regional ratings averaged

against one state rating, except for the Common capabilities which may have multiple state agency ratings).

Closing Remarks

1. General Daugherty
 - Not present
2. Robert Ezelle
 - [See EMD Remarks]
3. Dick Walter
 - Requested a presentation of cyber at a future EMC meeting.

Adjournment

11/3/2016 12:00 PM,

- Motion to adjourn by: Ron Weaver
- Second by: JoAnn Boggs
- [Approval: Unanimous](#)

Due Outs from Discussion

- All subcommittees are to provide detailed reports to carrie.benson@mil.wa.gov by close of business November 30TH.

2017 Meeting Schedule - Location

- January 5, 2017 – Bldg 92
 - May 4, 2017 – Bldg 92
 - September 7, 2017
- March 2, 2017 – Bldg 92
 - July 6, 2017 – Bldg 92
 - November 2, 2017 – Bldg 92

Sign in Sheet and Presentations Follow

**Emergency Management Council
Sign-in Sheet**
Please verify your information

For	RCW EMC Requirements	Membership Category	Name	Contact Organization	Primary Alternate	Phone	E-Mail	Signature
MEETING DATE: September 1, 2016								
15	Building Officials	Association of Building Officials	Powell, Doug	City of Spokane Valley	P	509-720-6306	d.powell@spokanevalley.org	
15	Building Officials	Association of Building Officials	Cookerham, Ray	City of Puyallup	A	253-841-5885	raycooker@puyallup.wa.us	
2	County Governments	Washington Association of Counties	Averill, Ron	Lewis County	P	360-389-2183	ron@ronaverill.comcast.net	<i>Ron Averill</i>
2	County Governments	Washington Association of Counties	Duncan, Jim	Walla-Walla County-Region 8	A	509-524-2535	jduncan@co.walla-walla.wa.us	
4	Police Chiefs	Association of Sheriffs and Police Chiefs	Cobb, Gregory (Chief)	Union Gap Police Department (WASPC)	P	509-248-0430	gcobb@ci.salkwa.wa.us	
4	Police Chiefs	Association of Sheriffs and Police Chiefs	Burnett, Brian (Sheriff)	Chelan County Sheriff's Office (WASPC)	A	509-687-6851	brian.burnett@co.chelan.wa.us	
1	City Governments	Association of Washington Cities	Ockerlander, Amy	City of Duvall	P	253-325-8258	amy.ockerlander@duvallwa.gov	
1	City Governments	Association of Washington Cities	Lemley, Phillip	City of Richland	A	509-713-3851	Phill745@charter.net, phlemley@ci.richland.wa.us	
3	Sheriffs	County Sheriffs	Pastor, Paul	Pierce County Sheriff	P	253-798-7530	ppastor@co.pierce.wa.us	
3	Sheriffs	County Sheriffs	Vacant		A			
7	Dept of Ecology	Department of Ecology	Bergquist, Bob	ECY	P	360-407-7012	bob.bergquist@ecy.wa.gov	
7	Dept of Ecology	Department of Ecology	Jensen, Dale	ECY	A	360-407-7450	dalej@ecy.wa.gov	
6	Military Department	Emergency Management Director	Enzels, Robert	EMD	P	253-512-7001	rob.enzels@ci.mt.wa.gov	
6	Military Department	Emergency Management Director	Hardin, Kurt	EMD	A	253-512-7002	k.hardin@pnw.us.af.mil	
14	Emergency Medical	Department of Health	Loehr, Michael	DOH	P	360-236-4068	michael.loehr@doh.wa.gov	
14	Emergency Medical	Department of Health	Weaver, Ron	DOH	A	(360) 236-4071	ron.weaver@doh.wa.gov	<i>Ron Weaver</i>
10	Seismic Safety Experts	Department of Natural Resources	Goldmark, Peter	DNR	P	360-802-1004	pete.goldmark@dnr.wa.gov	
10	Seismic Safety Experts	Department of Natural Resources	Norman, Dave	DNR	A	360-802-1439	dave.norman@dnr.wa.gov	<i>Dave Norman</i>
8	State Fire Chiefs	State Fire Marshal's Office	Duffy, Charles	WSP	P	360-998-3801	chuck.duffy@wsp.wa.gov	
8	State Fire Chiefs	State Fire Marshal's Office	LeBlanc, Chuck	WSP	A	360-998-3903	charles.leblanc@wsp.wa.gov	<i>Chuck LeBlanc</i>
12	Local EM Directors	Local EM Directors	Boggs, JoAnn	Pend Oreille County - Region 9	P	509-447-3731	jo.boggs@pendco.wa.gov	<i>JoAnn Boggs</i>
13	Local EM Directors	Local EM Directors	Davis, Sean	Franklin County-Region 6	A	509-545-3548	sean@dco.franklin.wa.us	<i>Sean Davis</i>
9	Local Fire Chiefs	Local Fire Chiefs	Harris, Michael	Franklin County Fire District #3	P	509-547-9308	mharris@fd3.org	<i>Mike Harris</i>
9	Local Fire Chiefs	Local Fire Chiefs	Whoolan, William	Benton County Fire District #4	A	509-967-2945	wwhoolan@bctfd4.org	
9	Local Fire Chiefs	Local Fire Chiefs	Vickery, A.D	Seattle Fire Department	A	206-395-1474	alan.vickery@seattle.gov	
17	(No RCW Category)	Member-at-Large (DSHS)	Bush, Sue	DSHS	P	360-902-8159	susan.bush@dshs.wa.gov	<i>Susan Bush</i>
17	(No RCW Category)	Member-at-Large	Vacant		A			
16	Private Industry - EM & Hazmat	Private Industry	Walker, Dick - Vice-Chair	Association of Washington Business	P	360-888-8700	dick@awab.org	<i>Dick Walker</i>
16	Private Industry - EM & Hazmat	Private Industry	Vacant		A			
13	SAR Volunteers	Search and Rescue Volunteers	Gillespie, Bill	LNI	P	360-902-6872	william.gillespie@lni.wa.gov	<i>Bill Gillespie</i>
13	SAR Volunteers	Search and Rescue Volunteers	Haddington, Steve	Cowlitz County SAR	A	503-356-4884	shaddington@ccs2.com	<i>Steve Haddington</i>
11	State EM Directors	State EM Directors (WSEMA)	Miller, Jody	King County-Region 8	P	206-205-4062	jody.miller@kingcounty.gov	<i>Jody Miller</i>
11	State EM Directors	State EM Directors (WSEMA)	Wallace, Charles	Greys Harbor County-Region 3	A	(360) 248-3811	CWallace@co.greys-harbor.wa.us	
9	State Patrol	Washington State Patrol	Batsie, John	WSP	P	360-596-4151	john.batsie@wsp.wa.gov	
9	State Patrol	Washington State Patrol	Drake, Randy	WSP	A	360-704-2383	randy.drake@wsp.wa.gov	<i>Randy Drake</i>

Conroy, Kim WASILC P 360-905-3615 conckb@dshs.wa.gov

Guest/Other Attendee	Name	Organization	Phone	E-Mail	Signature
MEETING DATE: September 1, 2016					
Guest/Other Attendee	Alex Bush	Asotin County DEM		bushalex@asotin.com	BA
Guest/Other Attendee	Allen Tristan	EMD		tristan.allen@mi.wa.gov	
Guest/Other Attendee	Anderson Charma	EMD		charma.anderson@mi.wa.gov	
Guest/Other Attendee	August Randy	Conf. Tribes of the Colville Res.		randy.august2@colvtribes.com	
Guest/Other Attendee	Bald Kristin	DOH		kristin.bald@doh.wa.gov	
Guest/Other Attendee	Banks Dan	EMD		dan.banks@mi.wa.gov	
Guest/Other Attendee	Beck Paige	WSDA		beck@wda.wa.gov	
Guest/Other Attendee	Broom Casey	EMD		casey.broom@mi.wa.gov	
Guest/Other Attendee	Buzzard Kyle	PCEM		kbuzzard@pcem.wa.us	
Guest/Other Attendee	Byers Dave	ECY		DBYE41@SECY.WA.GOV	
Guest/Other Attendee	Dargas T. J.	FEMA		Thomas.Dargas@fema.dhs.gov	
Guest/Other Attendee	Douglas Mark	EMD		mark.douglas@mi.wa.gov	
Guest/Other Attendee	Dudley Lit	EMD		lit@dudley@mi.wa.gov	
Guest/Other Attendee	Forsythe Susan	EMD		susan.forsythe@mi.wa.gov	
Guest/Other Attendee	Friederich Steven	ME		steven.friederich@me.wa.gov	
Guest/Other Attendee	Gilstrap Amy	King County DEM		amy.gilstrap@kingcountygov	
Guest/Other Attendee	Graf Barb	Seattle DEM		barb.graf@seattle.gov	
Guest/Other Attendee	Hatcher Alex				
Guest/Other Attendee	Hawner J.M.	Seattle Fire Department		jhawner@seattle.gov	
Guest/Other Attendee	Howard Kathryn	EMD		kathryn.howard@mi.wa.gov	
Guest/Other Attendee	Hubbard Walt	King County DOH		walt.hubbard@kingcounty.gov	
Guest/Other Attendee	Hutchinson Jim	EMD		James.Hutchinson@mi.wa.gov	
Guest/Other Attendee	Lang Robert	EMD		robert.lang@mi.wa.gov	
Guest/Other Attendee	Leong Patricia	IASD		patricia.leong@mi.wa.gov	
Guest/Other Attendee	Leiter Michael	DOH		Michael.Leiter@DOH-WA.GOV	
Guest/Other Attendee	Love Laura				
Guest/Other Attendee	Mack Denise	King County DEM		denise.mack@kingcounty.gov	
Guest/Other Attendee	Modarrell Matt	EMD		matthew.modarrell@mi.wa.gov	
Guest/Other Attendee	Murphy Ken	FEMA		keneth.murphy@fema.dhs.gov	
Guest/Other Attendee	Nyers Amy	WSP		amy.nyers@wsp.wa.gov	
Guest/Other Attendee	Rapovich T.J.	EMD		trjrapovich@mi.wa.gov	
Guest/Other Attendee	Reed Ed	King County Zone 3			
Guest/Other Attendee	Roberts Larry	Conf. Tribes of the Colville Res.		Larry.Roberts@colvtribes.com	
Guest/Other Attendee	Schaal Jennifer	EMD		jennifer.schaal@mi.wa.gov	
Guest/Other Attendee	Schelling John	COM		john.schelling@commerce.wa.gov	
Guest/Other Attendee	Shannon Lee	Shoalwater Bay Tribe		lee@shannon@shoalwaterbaytribe.com	
Guest/Other Attendee	Soak Ana	WSP		ana.soak@wsp.wa.gov	
Guest/Other Attendee	Stainer Brent	Everett Fire		bstainer@everettfire.gov	
Guest/Other Attendee	Thomas Mark				
Guest/Other Attendee	Ufford John	EMD		john.ufford@mi.wa.gov	
Guest/Other Attendee	Vela Emilio		360-725-3895	emilio@vela.wa.gov	
Guest/Other Attendee	Water Ute			water@utecollege.com	
Guest/Other Attendee	Whitener Seale			seale@SECY.WA.GOV	
Guest/Other Attendee	Susan Decker	GREAT COLUMBIA		susan.decker@greatcolumbia.com	
Guest/Other Attendee	Bob Johnson	USA EMR		bob.johnson@usaemr.com	
Guest/Other Attendee	Bill Johnson	USA EMR		bill.johnson@usaemr.com	
Guest/Other Attendee	RANDY AUGUST	CTER		Randy.August2@colvtribes.com	
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BUTCH ALLEN ASOTIN COUNTY DEM
RAMOS KRISTIN EMD