

EMERGENCY MANAGEMENT ADVISORY GROUP (EMAG)

MINUTES

2/2/2017 ~ KCECCC ~ RENTON ~ 9:00 AM – 12:00 PM

Meeting called to order by Jason Marquiss, EMD Deputy Director, 9:00 AM

In Attendance – Introduction of Attendees

Scanned sign in sheet following minutes. "*" = Phone participant

Members

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Randy August* | <input checked="" type="checkbox"/> Jason Biermann | <input checked="" type="checkbox"/> JoAnn Boggs | <input type="checkbox"/> Eric Brooks |
| <input checked="" type="checkbox"/> Deanna Davis* | <input checked="" type="checkbox"/> Sandi Duffey* | <input checked="" type="checkbox"/> Robert Ezelle (Partial) | <input checked="" type="checkbox"/> Barb Graff |
| <input checked="" type="checkbox"/> Tory Green* | <input checked="" type="checkbox"/> Scott Heinze* | <input checked="" type="checkbox"/> PattiJean Hooper | <input checked="" type="checkbox"/> Walt Hubbard |
| <input checked="" type="checkbox"/> Gary Jenkins* | <input checked="" type="checkbox"/> Ed Lewis | <input checked="" type="checkbox"/> Jason Marquiss | <input type="checkbox"/> Ada McDaniel |
| <input checked="" type="checkbox"/> Scott McDougall | <input checked="" type="checkbox"/> Lee Shipman | <input checked="" type="checkbox"/> Kent Sisson | <input checked="" type="checkbox"/> Chuck Wallace |
| <input checked="" type="checkbox"/> Ute Weber | <input checked="" type="checkbox"/> Jay Weise | | |

Supporting Staff

- | | | | |
|--|---|---|--|
| <input checked="" type="checkbox"/> Dan Banks | <input checked="" type="checkbox"/> Carrie Benson | <input type="checkbox"/> Casey Broom | <input checked="" type="checkbox"/> Mark Douglas |
| <input checked="" type="checkbox"/> Lit Dudley | <input type="checkbox"/> Alysha Kaplan | <input type="checkbox"/> Rob Lang | <input checked="" type="checkbox"/> Kim Mask |
| <input checked="" type="checkbox"/> T.J. Rajcevich | <input type="checkbox"/> Jennifer Schaal | <input checked="" type="checkbox"/> John Ufford | |

Guests/Other Attendees

- | | | | |
|--------------------------------------|---------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Butch Aiken | <input type="checkbox"/> MG Daugherty | <input checked="" type="checkbox"/> Barnaby Dow | <input type="checkbox"/> Wanda Tsosie |
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Call to Order-Introductions-Opening Comments

Robert Ezelle

- Comments
 - Jason Marquiss opened the meeting with introductions by on-site and phone participants. He introduced himself as the new Deputy Director of EMD and gave brief on what is happening around EMD.
 - Walt Hubbard was thanked for hosting the meeting.
- Approval of December, 2016 Minutes
 - Motion to Approve with corrected name spellings: Barb Graff
 - Second: Scott McDougall
 - Discussion: None
 - Vote for Approval: Unanimous

Action Request Report Outs**All**

- EMAG-16-02: Preparedness Message Change Lit Dudley
 - Held a meeting with other EM public educators on December 10, 2016. It was agreed to stretch the message to 14 days of preparedness. The next meeting is scheduled for February 9th at Camp Murray.
 - The group will try to continue to meet monthly or as necessary.
 - The developed message will be shared with EMAG members prior to going to public.
 - A special invitation was sent to PattiJean Hooper to attend workgroup due to her expertise. Rosanne Garrand will be the contact.
 - Updates to EMAG will only be presented as necessary but will not be removed from Task List until the message is shared with everyone on the TEL-1A.
- EMAG-16-04: Demographic Update City/County/Tribal Robert Ezelle
 - Nothing to report
- EMAG-16-07: Regional Concept Purpose Statement Dan Banks
 - During the last SCIPT meeting, it was recommended to use the WSDOT regions. EMD would refer to the regions as sectors to avoid confusion with the HLS Regions.
 - This would provide EMD a way of dividing up the state in order to get resources out and gather situational awareness. Each region already has a dedicated EOC through WSDOT.
 - This would provide more of a Liaison Mechanism, rather than Command and Control. In the future, would like to test the concept with smaller events but seeing it beneficial in catastrophic events.
 - The map and website link are attached to end of minutes.
- EMAG-16-08: EMAG Task Tracking Process Dan Banks
 - The updated Task Tracking document developed by Kristin Ramos will be available at meetings. The current format of the document may change due to the need of current staff.
- EMAG-16-13: EMAG Membership Status/Appointments Dan Banks
 - EMD is in the process of updating the membership. Kim Mask will be notifying those who have expired membership and asking if they would like to continue in the role with approval of representation. This will be followed up by an appointment letter.

Status Updates

- Grants T.J. Rajcevich
 - The FFY14 Homeland Security Grant Program (HSGP) and FFY15 Emergency Management Performance Grant (EMPG) are closed-out.
 - Grant expenditure updates were provided for the following grants: FFY15 HSGP, FFY16 HSGP, and FFY16 EMPG.
 - FFY17 preparedness grant funding levels have yet to be released due to a continuing resolution which runs through April 28, 2017.
 - The Preparedness Grants Section (PGS) is currently reviewing grant and sub-recipient application timelines in order to streamline and simplify processes.
 - Barb Graff requested that PGS provide the EMPG match guidelines at the next EMAG meeting.
 - The EMAG requested that the EMPG “unspent” funding reallocation procedures be addressed at the next meeting.

- SCIPT

Dan Banks

- The SCIPT held its 1st quarter on January 31 at Camp Murray. They reviewed the framework that they developed last fall. The group intends to use the framework as a guide to coordinate Catastrophic Planning across the state. The Framework does not lend itself for use as a template for Catastrophic Plan, but provides guidelines to assist with developing their local planning objectives. The framework is in final draft review.
 - Formed workgroups for Catastrophic Incident Strategies. Discussion on who should champion the Framework. The group decided this belonged at EMD and the director should be the lead (Robert Ezelle).
 - The comment period for the Framework will continue until March 17
- Tentative: Working with the National Guard to develop planning catastrophic planning workshops across the state. Participants felt that the original timeline as put forth would not give all those involved enough time to prepare. The SCIPT membership will continue to work the timing of these workshops.

- Resource Management

Mark Douglas

- Handed out maps showing where Resource Management training has been held. Mason County and Region 4 have not completed the training.
 - The training continues to be advertised.
- A second map was shared showing where WAMAS training has been held. Regions 4, 9, and Clallam County have not completed the training.
 - Chuck Wallace thanked Mark Douglas for the great training he did for Grays Harbor County and their partners.
- Discussion to provide training during WSEMA Conference.
- Discussion about the comprehension level of the training. Suggested that quarterly drills be led by EMD and could focus on the regional “sectors” and provide feedback on the things like the Resources request process and forms.
 - Would like the exercise concept developed and reported back at next EMAG in May (added to task list).
- EMD staff will host the 2017 Training and Exercise Planning Workshop (TEPW) held May 15 in Chelan to discuss upcoming trainings and exercises.

- Tribal

Lee Shipman

- Tribal Pilot Guidance became effective January 10, 2017 and will be valid until 2021. It is no longer in draft form. It will be available for comment prior to including in the Stafford Act.
- The Tribal update will not be an ongoing agenda item. If needing to report on something, the Tribal Representative will notify Kim Mask to add to the agenda.

- Human Capital (EMAT, IMAT, etc.)

Jason Biermann

- Continuing to gather feedback and moving forward. WSEMA was asked about credentialing.

- EMC Report to Governor

Robert Ezelle

- There has been no feedback from the report. The EMC chair invited a Governors’ Office representative to attend EMC meetings. EMD staff are working to gather information for the report. First draft should be available soon.

- Sustainable Funding

Barnaby Dow

- Having Emergency Management issues in the news lately has helped to bring our issues forward with the legislature. This has helped EMD makes its case when testifying to the legislature.
- Going to pursue a gap analysis to provide baseline funding. Looking at using Grad Students for project.
- March 21st is Emergency Management Day at the Capital. WSEMA will sponsor a prep session for anyone who wants to attend.

- The ABA (American Broadcast Association) is soliciting for a credentialing system to allow telecommunication maintenance personnel to go in and out of disaster areas to repair towers and equipment. Not sure if EMD should act as the point agency for credentialing. Having a law will not secure access as the heart of this issue revolves around education and bringing representatives from the sectors into the response structure. EMD suggested including them as part of the Business Re-Entry (BRE) system.
- Based on WAC 118-09, does this meeting need to shift and redefine its purpose, or continue as status quo?
 - Several EMAG members felt this group should focus on sustainable funding.
 - Chuck Wallace: Due to the issues coming up, having everyone together is a benefit.
 - Scott Heinze: Meeting on a regular basis, maintains relationships that have been built.
 - Barb Graff: If FEMA plans to move forward the Disaster Deductible concept, having a plan of action would be beneficial. She suggested having a presentation on this. FEMA is asking for comment on it until April 15.
 - Per Robert, the Public Assistance Section Manager, Gary Urbas would be able to provide webinar for an analysis of the Disaster Deductible and explain the highlights and impacts. This would be done before the end of February to accommodate the April 15 comment period.
- Robert wants to ensure time is used Effectively.
- Questions asked about the reason for EMAG:
 - Is EMAG responsible for communication with the tribes?
 - How does EMAG tie into EMC as a subcommittee?
 - What do want EMAG to accomplish?
 - Educate and inform about the Disaster Deductible.
 - Develop a consistent message for sustainable funding.

Agenda Item Requests

- May Meeting: Sustainable Funding Plan – PattiJean Hooper
- Work plan development: During May meeting on how to address sustainable funding.
- Discussion: Decisions for priority resources and how it is going to be done.
- November Meeting: Review funding methodology for all federal grants (EMPG, UASI, SHSP, etc.)

Closing Remarks

- Robert briefed how EMD was moving toward EMAP and becoming nationally accredited.

Adjournment

2/2/2017 12:40 PM

1. Motion to adjourn by: Robert Ezelle
2. Second by: Barb Graff
 - a) Discussion: None
3. Approval: All

Meeting Purpose:

EMAG

SIGN-IN SHEET

Date: 2/2/2017

Name	Organization	E-Mail Address	Phone (including Area Code)	FAX (including Area Code)
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<https://www.wsdot.wa.gov/regions>

